Combined District Plan
Review Checklist

REVIEW KEY (for the "Included" column)
X = Fully Addressed
/ = Partially Addressed
Blank = Not Addressed

DISTRICT / LEA #	DISTRICT / LEA NAME	DATE OF REVIEW

COMBINED PLAN NARRATIVE
2019-2020 Narrative Update Exemptions

Did the district / charter school provide an updated 2019-20 Combined Plan Narrative? ☒ **YES** ☐ **NO**

- If Yes, proceed to Narrative Review Checklist
- If No, review the following criteria to determine if the district / charter school meets the criteria exempting them from providing an updated narrative:
  - District / charter school has indicated that they are not providing a 2019-20 Combined Plan Narrative because they have *not* made any substantial changes to the programs (or info) described in their previous Combined District Plan Narrative ☐ YES ☐ NO
  - District / charter school had a fully compliant 2018-19 Combined District Plan Narrative ☐ YES ☐ NO

Is district / charter school exempt from providing an updated 2019-20 Combined Plan Narrative? ☐ **YES** ☐ **NO**

NARRATIVE REVIEW

Continuous Improvement Plan - Narrative Requirements		
Included	**Required Item**	**Notes**
	District/LEA mission and vision statements.	
	Information indicating how the district/LEA engaged students, parents, educators, and the community in the development of the Continuous Improvement Plan (or Combined District Plan).	
College and Career Advising and Mentoring Plan - Narrative Requirements		
Included	**Required Item**	**Notes**
	Information indicating how parents are notified that college and career advising and mentoring services and resources are available to their children.	
	Clear indication of the college and career advising model used.	
	Description of the Advising Program that provides details about the college and career advising and mentoring services being provided to students in grades 8-12.	
Literacy Intervention Plan - Narrative Requirements		
Included	**Required Item**	**Notes**
	Clear information indicating how parent input was considered in creating the district/LEA Literacy Intervention Plan (or Combined District Plan).	
	Clear information regarding how parents are offered the opportunity to participate in the development of their individual child's reading intervention plan.	
	Description of research-based substantial literacy interventions. Additional Guidance / Examples to Support Your Completion of this Item: ➢ Description includes enough detail for readers to understand what the interventions are and how they will be facilitated. ➢ IF the district/LEA intends to use different intervention strategies for different schools, grades, and/or groups of students; the differences in interventions are clearly described. ➢ IF the district/LEA plans to use a highly individualized approach to interventions (providing interventions to individual students based on their specific needs based on RTI process, individual literacy plans, etc.), the plan indicates the process the district/LEA (or schools) are using to determine the appropriate interventions AND describes the types of interventions that are generally being used.	

Literacy Intervention Plan - Narrative Requirements (continued)		
Included	**Required Item**	**Notes**
	Clear information demonstrating how the intervention strategies address students' needs related to phonemic awareness, decoding, vocabulary, comprehension, and fluency.	
	Clear information regarding how the district/school(s) will ensure students receive the minimum hours of intervention required by law (60 hrs for students who score Below Basic on Fall IRI; 30 hrs for students who score Basic) Additional Guidance / Examples to Support Your Completion of this Item: ➢ Clear information regarding the hours of intervention provided to groups of students, demonstrating that provided hours are adequate for students to receive the minimum required intervention hours; **OR** IF plan uses highly individualized interventions (through RTI, etc.); information regarding how individual students' hours will be tracked to ensure they meet the minimum required intervention hours. ➢ IF the district/school plans to use data to exit students prior to completing their minimum required hours, clear information regarding the process the district will use to determine that a students has demonstrated grade-level proficiency prior to exiting	
	Clear demonstration (either integrated into the program description or in a stand-alone section) that the district/LEA Literacy Intervention Plan is aligned to the State Board of Education approved Idaho Comprehensive Literacy Plan.	

METRICS AND DEMOGRAPHICS REVIEW

Continuous Improvement Plan - Metrics Requirements		
Included	**Required Item**	**Notes**
	Link to the district / charter school report card (as publicly released by the State Department of Education) is provided.	
	Report of Progress (previous year data) is provided for all required "Statewide Continuous Improvement Measures" and required Advising Plan "effectiveness metrics" that are *not* specifically provided in the district / charter school Report Card. This includes all shaded metrics in Sections II and III of the 2019-20 Combined Plan Metrics and Demographics template. ➢ Where required, both the number and percentage of students who hit the established target; **AND** ➢ Where required, improvement in performance, as measured by year-over-year growth in the percentage of students scoring at grade level	
	Benchmarks (performance targets) for 2019-2020 are set for all required "Statewide Continuous Improvement Measures" and College and Career Advising and Mentoring Plan "effectiveness metrics." This includes all shaded metrics in Sections I, II, and III of the 2019-20 Combined Plan Metrics and Demographics template.	
	Analysis of demographic data is provided.	
College and Career Advising and Mentoring Plan - Metrics Requirements		
Included	**Required Item**	**Notes**
	At least one (1) metric chosen by the LEA to determine effectiveness of the college and career advising and mentoring program; **AND** LEA-chosen Benchmark(s) (performance target) that corresponds to each LEA-chosen metric; **AND** data on the performance on the chosen metric(s) for, at a minimum, the previous academic year.	
Literacy Intervention Plan - Metrics Requirements		
Included	**Required Item**	**Notes**
	At least one (1) metric chosen by the LEA to determine effectiveness of the literacy intervention program; **AND** LEA-chosen Benchmark(s) (performance target) that corresponds to each LEA-chosen metric; **AND** data on the performance on the chosen metric(s) for, at a minimum, the previous academic year.	

LITERACY BUDGET REVIEW

Literacy Intervention Plan – Other Requirements		
Included	**Required Item**	**Notes**
	Projected 2019-2020 Budget is included and clearly outlines how Literacy Funds will be spent. Additional Guidance / Examples to Support Your Completion of this Item: ➢ Proposed expenses paid for using Literacy Funds are appropriately aligned to the district/LEA Literacy Intervention Plan (there is a clear connection between the information in the narrative and the costs in the budget)	